

Donations

The Library accepts gifts of library materials in any currently circulating format for consideration as additions to its collections. Gifts are subject to evaluation according to the same selection standards as materials considered for purchase. The Library reserves the right to use any gift as it sees fit and may assign gifts to the Friends of the Library, transfer to our surplus books vendor, or dispose of them if content or condition is not acceptable. Generally, collections of books or individual items cannot be accepted with restrictions which necessitate special housing, or which prevent the integration of the gift into the general collection. The Library does not acknowledge acceptance of gifts except as required by law.

Procedural note for staff: Law requires we provide a receipt for donations over \$250 in value. We can list quantity of items and allow the donor to fill in an amount but if the donor provides a valuation appraisal, we need to utilize that.

(Adopted by Library Board of Trustees 6/98; amended 5/2006, 12/2019, 10/2024)