



**REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS/PROGRAMS**

Name of individual initiating request: \_\_\_\_\_  
\_\_\_\_\_

Library Card Number: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email Address: \_\_\_\_\_

Material or program to be considered: \_\_\_\_\_  
\_\_\_\_\_

Author: \_\_\_\_\_

Format: Book \_\_\_\_\_ DVD \_\_\_\_\_ Audio Book \_\_\_\_\_ Music \_\_\_\_\_ Magazine \_\_\_\_\_ Program \_\_\_\_\_  
Other \_\_\_\_\_

This request being made on behalf of: **self** \_\_\_\_\_ **organization/group name** \_\_\_\_\_

What exactly do you object to in this material or program?  
(Please be specific, i.e. cite pages where possible. Use the back of this form if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For what age group would you recommend this material? \_\_\_\_\_

Did you read, listen to or view the entire work? YES NO

If no, what parts did you read, view or listen to? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What other sources of information did you consult about this material or program?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are there other titles you would recommend in place of this one? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
—

Do you have any additional comments you would like to make about this material or program \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Thank you for your comments. This request will be reviewed by the Library Director. You should receive a response **as quickly as our process allows**.

The decision of the Library Director may be appealed in writing to the Orange County Public Library Board of Trustees. The Board will consider an appeal at the next regularly scheduled Board meeting to which you will be invited to share your views and concerns. The decision of the Board will be final.

(Adopted by the Library Board of Trustees 6/98; amended 3/2006, amended 10/2014, amended 08/2019, amended 02/2022, amended 10/2023)