



### **Requests and Reserves**

A patron may reserve an item that is currently checked out or available only at another Orange County library location and will be notified when that item becomes available for them. A maximum of 20 reserves per patron are allowed at one time. Patrons are limited to one request for a specific item and may not request multiple copies of the same title in the same format. Patrons are welcomed to make requests for items they wish the library to purchase. These requests will be considered by the librarian as part of the library's overall collection development. If a requested item is purchased, the request will then be considered a reserve on that item.

(Approved by the Library Board of Trustees 1/98, amended 4/2005, 4/2008; 8/2013; 8/2019)